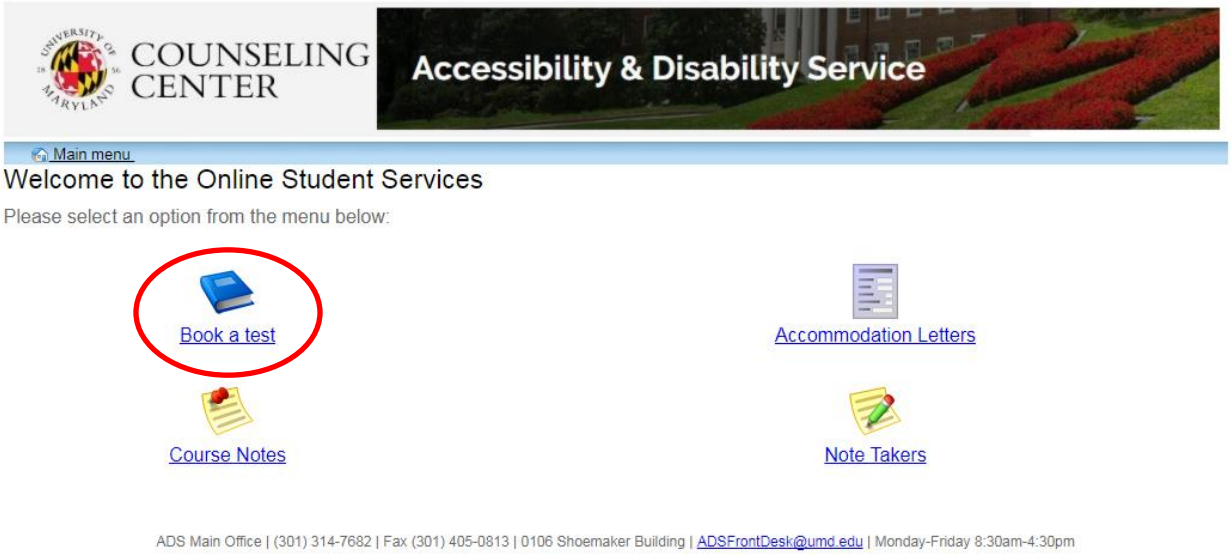
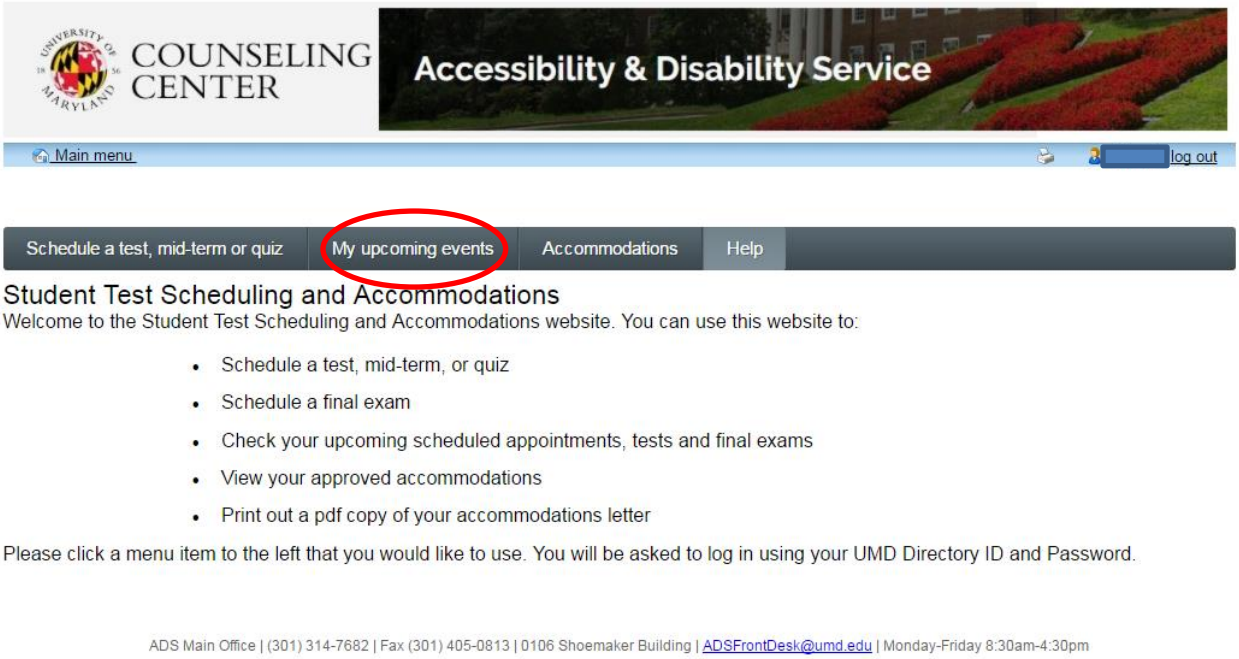
How to Cancel Your Testing Reservation

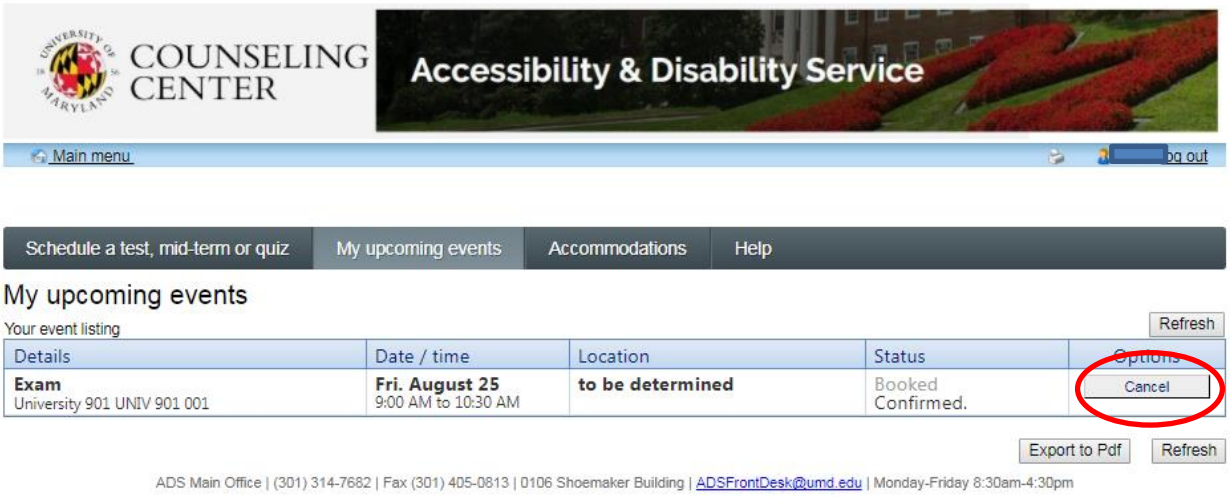
1. Select “Book a Test” From the Main Menu



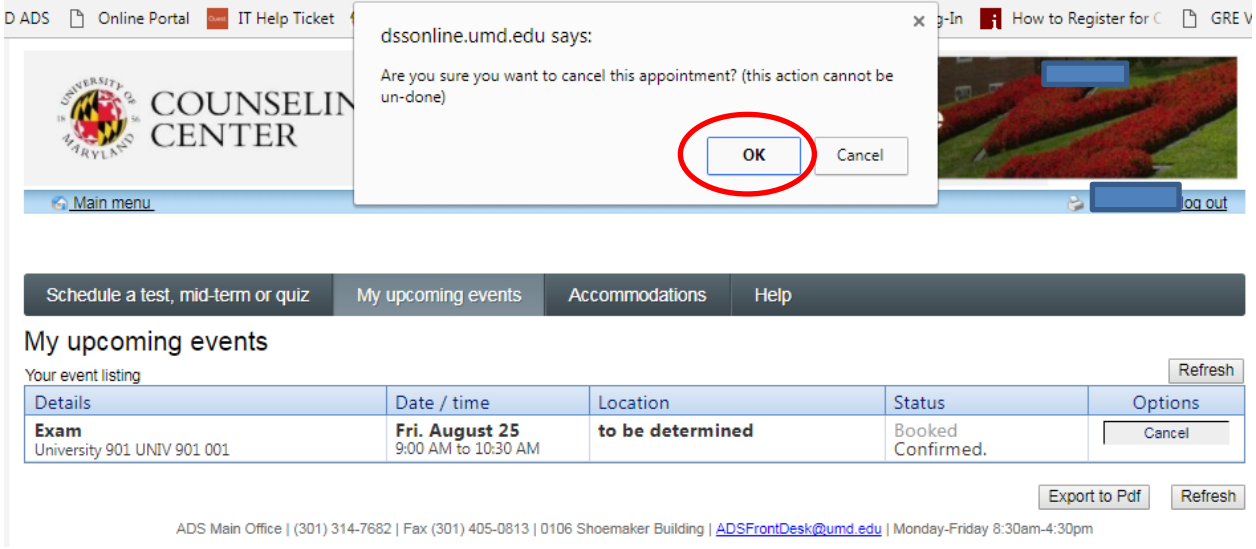
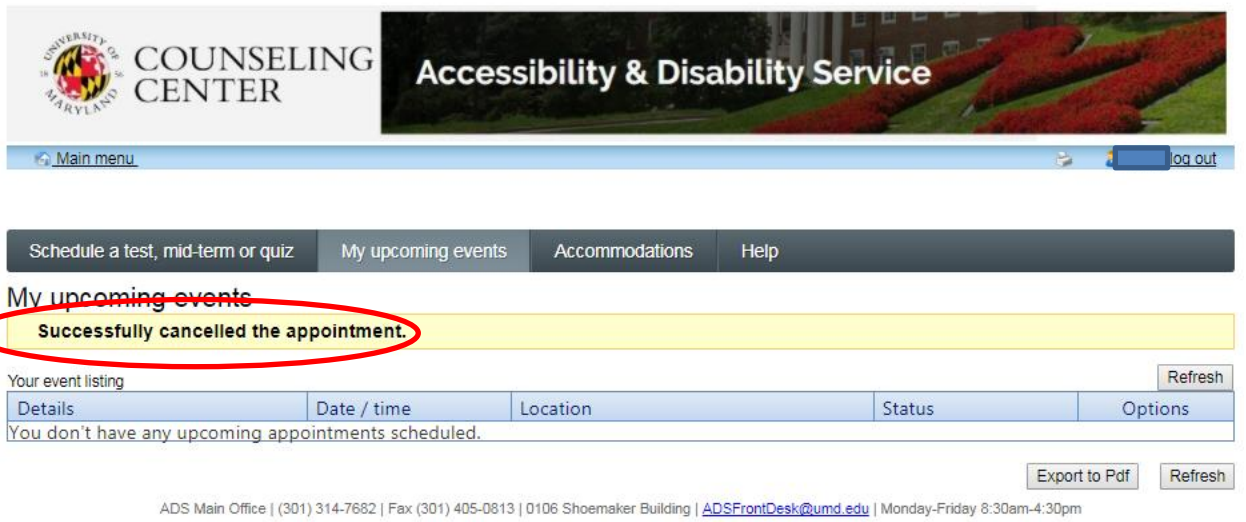
2. Select “My Upcoming Events” within the Test Scheduling and Accommodations Menu



3. All scheduled exams to be completed within the ADS Testing Office or ADS designated location will be listed in grid format.
    a. Select “Cancel” for the reservation you want to cancel.



4. Confirm your Cancellation by Selecting “Ok”.



5. Confirmation you have canceled your testing reservation.